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10 JUN 1959

Chief, Management Staff

Chief, OAM Staff (DD/S Area)

Adjustment in Personnel Ceiling, Office of the Comptroller, MS-2032

REF:

- a) Memo dtd 29 Jan 59 to Comptroller from DD/S, subj: Increase in Personnel Ceiling, O/C
- b) Memo dtd 5 Feb 59 to Comptroller from DD/S, subj: Personnel Ceiling Objectives, Office of the Comptroller, FY 1959 and FY 1960.

1. In Tab A the Comptroller requests: a) the addition of two staffing-complement and ceiling positions (Tab Project Planner, GS-11) in the Machine Records Division; and b) the deletion of four staffing complement and ceiling positions.

2. Reference a authorized a temporary increase of two in the ceiling of the Comptroller's Office to compensate for the continuing long-term detail of two people to the Management Staff feasibility team.<sup>1</sup> The current request to add two project planner positions in the Machine Records Division is in response to this authorization.

3. Reference b established the end-of-FY 1959 ceiling objective for the Comptroller's Office at [REDACTED]. The deletion of the four positions designated in Tab A will reduce the Comptroller's ceiling to the target of [REDACTED].

4. This proposal involves no change in functions.

5. The Comptroller's proposal is consistent with DD/S intent with respect to Comptroller's Office as expressed in the referenced memorandums. I therefore recommend that you approve a change in the staffing complement and ceiling of the Comptroller's Office to reflect: a) the addition of two positions (subject to position evaluation action by the Director of Personnel), and the deletion of four positions, as requested in Tab A.

1/ This authorization expires on 30 June 1960.

Attachment:

Tab A - Let fr O/Compt. dtd 2 June 59

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16 JUN 1959

**SUBJECT:** Adjustment in Personnel Ceiling, Office of the Comptroller, MS-2032

**APPROVED:**

This request is authorized within the authority and responsibility of the Chief, Management Staff as to number of positions and organizational implications, subject to evaluation of the new positions by the Director of Personnel.

Signed

16 JUN 1959

  
Chief, Management Staff

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25X1A9a Mgt/S:  mps (12 June 59)

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